

## **Giulia Zanetti**

Born in Marino (Rome) December 9, 1983  
+39 333 2036687; giulia.zanetti.9@hotmail.it

### **PROFESSIONAL EXPERIENCE**

From September 2017 to date

#### **Project Management Consultant**

CEFA ONLUS - Bologna - Italy

Consultant for European and national project management: drafting proposals, organizing logistics, managing budget. AICS, REC program-DG Justice, Horizon 2020

From September 2016 to date

#### **Coordinator Education for Development Program**

HAYAT ONLUS – Bologna - Italy

Developing international programs for the construction of educational corridors and impact on Human Security of poor and vulnerable populations. Trainer and Mediator on education and resiliency projects. Trainer for Nonviolent Communication and conflict transformation dynamics.

Consultant for European and national project management: drafting proposals, organizing logistics, managing budget.

From September 2016 to July 2018

UNICUSP - University Campus San Pellegrino - Link University

#### **External Researcher and Lecturer.**

Guest Lecturer in Theories of Conflicts and Peace Transformation Processes.

#### **Researcher Assistant in Conflict Mediation and Transformation.**

Analysis and data evaluation within domestic and international conflicts contexts for the evaluation of bottom-up prevention and resolution measures. Involvement of civil networks.

From January 2016 to date

free lance (Italy, Jordan, France) **Translator**

I translate technical, legal and literature texts. Applied Translation Teacher (English/French-Italian); Researcher on International Relations –Negotiation Processes-

From April 2015 to date

Universo Intercultural Association

#### **Intercultural Education - Nonviolence Specialist and PM Consultant**

PM and Education Expert on communication resources on combat and prevention of xenophobia, bullism, and other forms of intolerance, promoting nonviolent interactions. Trainer and consultant for teachers and families on conflict transformation approaches used within the projects.

Public procurement, call for tenders, negotiated procedures.

From March 2006 to date

freelance

**Translator and Interpreter:** I translated technical, legal and literature documents for private companies and national and international NGOs.

From August 2012 to September 2015

SITE SPA, Bologna (Italy)

#### **Foreign Affairs and Transports Division Assistant and Translator**

back office activities within the International Tender Unit (Italy, Algeria, UAE): public procurement, call for tenders, negotiated procedures. Documentation validation. In charge of all translations for administrative, technical and legal documents of the Company (Italian-English-French) and related to Notary Offices, Courts and Prosecutors, as well as Consular offices.

From June 2012 to July 2013

IFB International Financial Brokers SPA, Bologna (Italy)

#### **Administrative Assistant Italian and International and Translator**

I took care of all back office activities Responsible for policies verification, technical and legal translations, and for drafting financial international press review.

From January 2012 to date

**Expert Trainer "Yoga Educational"** under the sponsorship of the Italian Yoga Federation, UNICEF and the Ministry of Education. Promoting yoga practice, history and vision in schools and daycare centers for children aged 3-18

From June 2010 to date

**Volunteer in CISV –Building Global Friendship**

training sessions on cooperation for development and peace education for children aged 8-17. Promote and support funding opportunities under the EU for the organization projects and support the organization of international youth camps.

**Member of Universo Intercultural Association.** Promoting vocational training session for migrants and asylum seekers in Bologna. Supporting activities on meaningful encounters for women and children within civil societies, along with other partners and organizations in Bologna.

From October 2009 to March 2010

International NGO INTERSOS, Rome (Italy)

**Programs and Missions Assistant.**

I took care of monitoring national and international funding opportunities. Attended meetings and conferences. Assisted events organization, preparing background materials, contact lists and databases. I took care of drafting and translating technical and administrative documents to support the NGO HQs and foreign missions.

From May 2009 to September 2009

Hettabretz SPA, Bologna (Italy)

**Administrative Assistant for a EU funded project.**

I followed public relations activities with governments and cultural institutions for the protection of an important archaeological mission in Java-Indonesia.

From September 2008 to December 2008

Italian Embassy, Amman (Jordan)

**First Secretary Assistant at Cultural Unit - internship MAE CRUI**

I supported the Italian Cooperation for Development Bureau, working in the preparation of press releases and country analysis reports. I have cooperated with some local NGOs within their projects aiming at restoring Madaba mosaics and supported the Armenian Community within their projects in the region.

September 2003 to July 2007

Harambe Intercultural Association

**Vice President.**

Organization of classes for the discussion of international issues, conferences, seminars, exhibitions, fundraising activities and advocacy campaigns for academic and private sectors. I volunteered at the daycare center of Bologna housing 25 families from Kosovo, in recreational and educational activities for children. Training activities in schools for fostering human cohesion among children.

From June 2007 to September 2009

University of Jordan, Italian Ministry of Foreign Affairs

**Junior Consultant for Human Rights**

I worked in supporting the organization of labs and workshops for the students of the Italian Studies Department at University of Jordan in their activities within UNICEF schools in refugees camps in Amman.

## **EDUCATION AND TRAINING**

2015-2016 – ISPI Summer School

Humanitarian Emergencies and Interventions: Negotiations.

2015-2016 – Vocational Training: Translating Literature and Translating Literature for Children.

World Days of Literary Translation. University of Urbino – University Campus San Pellegrino.

Training sessions on: Accident Nocturne, Patrick Modiano, with Emmanuelle Caillat; Boussole, Mathias Enard with Yasmina Melaouah; Le Roman d'Ernest et Celestine, Daniel Pennac, with Yasmina Melaouah; Le Pion sur l'Echiquier, Irène Némirovsky with Rusconi casa editrice; Alice in Wonderland, Lewis Carrol, with Simona Mambrini e Anna Rusconi. John Cheever e Lydia Davis, William Faulkner with Adelaide Cioni; Miguel Street, V.S. Naipaul with Franca Cavagnoli.

2013 – University Campus San Pellegrino / NIDA Institute for Translation Studies  
– Interpreter and Translator - French, English and Arabic

2009 – Istituto per l'Arte e il Restauro, Palazzo Spinelli, Florence - (Italy)  
Short Master in EuroArt Project Management - fundraising and organizing cultural events.

2008 - University of Bologna, Ravenna (Italy) - Jordan University - Amman- JO  
International Cooperation, Regulation and Protection of Human Rights and Cultural Heritage;  
ISIAO Arabic Language and Culture diploma

2006 - University of Bologna  
Cultures and Human Rights

#### **LANGUAGE SKILLS**

Italian: mother tongue	French: Bilingual English: fluent Arabic: basic
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#### **COMPUTER SKILLS**

Good knowledge of MS Office, browsing and surfing the web, Power Point presentations; online folders such as Drop box, G-drive.

#### **ADDITIONAL INFORMATION**

I like arts, yoga, reading, music, sports, travelling and enjoying time with my children and family.

*I consent to the processing of personal data and information in compliance with Legislative Decree 196/03*

Giulia Zanetti